# RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

Oakland, New Jersey

## REORGANIZATION/ACTION/WORK SESSION MINUTES

January 7, 2019 District Conference Room

#### Roll Call

Upon roll call at 7:03 P.M., the Board members responded as follows: Mmes. Becker, Kilday, LaForgia, and Quinlan. Messrs. Becker, Bunting, Butto, Kinney (ABSENT), and Rukaj. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary; were also present.

The meeting was called to order by the Board secretary at 7:03 P.M. Mr. Ceurvels announced that adequate notice of the meeting has been posted and published as required by law. He read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mr. Ceurvels further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

# $\frac{\text{ACTION ITEMS} - \checkmark = \text{Yes}}{\text{REORGANIZATION}}$

1. Board secretary administers Oath to newly-elected Board members.

The Oath was administered to Mrs. Laforgia and Mr. Rukaj.

- 2. Board secretary calls for nomination of president of the Board of Education.
  - Mr. Bunting nominated Mr. David Becker for Board president.
- 3. Board secretary calls for vote for president of the Board of Education.
  - RC): Becker **DB**, Becker **DB**, Bunting **DB**, Butto **DB**, Kilday **DB**, Kinney **ABSENT**, Laforgia **ABSTAIN**, Quinlan **DB**, Rukaj **DB**
  - Mr. Becker is voted the Board president.
- 4. Board president calls for nomination of vice president of the Board of Education.
  - Mrs. Quinlan nominated Mrs. Kilday for vice president.
- 5. Board president calls for vote for vice president of the Board of Education.
  - RC): Becker **TK**, Becker **TK**, Bunting **TK**, Butto **TK**, Kilday **TK**, Kinney **ABSENT**, Lafogia **ABSTAIN**, Quinlan **TK**, Rukaj **TK**

Mrs. Kilday is voted the Board vice president.

The following motion was approved by roll call vote: 6

Moved by: KILDAY Seconded: RUKAJ

6. That all Work Sessions, Regular Public Meetings, and Special Meetings of the Board of Education be held on the dates, locations, and times as follows:

Monday, January 28, 2019 Regular Public Meeting, District Conference Room

Monday, February 11, 2019 Work Session, District Conference Room

Monday, February 25, 2019	Regular Public Meeting, District Conference Room
Monday, March 11, 2019	Work Session, District Conference Room
Monday, March 25, 2019	Regular Public Meeting, District Conference Room
Monday, April 15, 2019	Work Session, District Conference Room
Monday, April 29, 2019	Budget Public Hearing/Regular Public Meeting, District Conference Room
Monday, May 13, 2019	Action/Work Session, District Conference Room
Thursday, May 30, 2019	Regular Public Meeting, District Conference Room
Monday, June 10, 2019	Action/Work Session, Ramapo High School, Library
Thursday, June 27, 2019	Regular Public Meeting, District Conference Room
Monday, July 29, 2019	Work Session/Regular Public Meeting, District Conference Room
Monday, August 26, 2019	Work Session/Regular Public Meeting, District Conference Room
Monday, September 9, 2019	Work Session, District Conference Room
Monday, September 23, 2019	Regular Public Meeting, Ramapo High School, Library
Monday, October 14, 2019	Work Session, District Conference Room
Monday, October 28, 2019	Regular Public Meeting, District Conference Room
Monday, November 11, 2019	Work Session, District Conference Room
Monday, November 25, 2019	Regular Public Meeting, District Conference Room
Monday, December 9, 2019	Work Session/Public Meeting, District Conference Room
Monday, January 6, 2020	Reorganization/Action/Work Session, District Conference Room, 7 P.M.

(All public meetings are scheduled for 7 P.M. for the purpose of entering Executive Session. The Board will reconvene the public meeting at 8 P.M.)

```
6
RC): Becker ✓, Becker ✓, Bunting ✓, Butto ✓, Kilday ✓,
Kinney ABSENT, Lafogia ✓, Quinlan ✓, Rukaj ✓
```

The following motions were approved by roll call vote: 7 –28

7. To approve the reappointment of Frank C. Ceurvels as Board Secretary for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting.

- 8. To approve the reappointment of Joseph R. Amatuzzi as Treasurer of School Monies for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting.
- 9. To designate Frank Ceurvels as the Public Agency Compliance Officer (P.A.C.O.) for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting.
- 10. To approve the appointment of Peter Keaney as the designated person responsible for compliance with the PEOSH Indoor Air Quality Standard, as required by the New Jersey Public Employees Occupational and Safety Health Program (PEOSH) Indoor Air Quality Standard N.J.A.C. 12:100:13.1, effective for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting.
- 11. To approve the appointment of Peter Keaney to be designated the program coordinator and responsible for compliance with the PEOSH Hazardous Communication Standard, as required by the New Jersey Public Employees Occupational and Safety Health Program (PEOSH) Hazardous Communication Standard N.J.A.C. 12:100-7, effective for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting.
- 12. To approve the reappointment of Paul Cusack, RHS, and Jeffrey Boltzer, IHHS, as Integrated Pest Management Coordinators to implement all aspects of the District's IPM Policy and related Plan for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting.
- 13. To approve the resolution as follows:

Resolved, that Julie Browne shall be appointed as the Board Secretary *pro tem* for any meeting of the Ramapo Indian Hills Regional High School District Board of Education which Frank Ceurvels, Board Secretary, is unavailable to attend, effective for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting.

14. To approve the appointment of District Officers for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting as follows:

Peter Keaney Health & Safety Officer
Michael Marano ADA District Coordinator
Michael Marano Affirmative Action Officer

Michael Marano 504 Officer

Michael Marano Homeless Education Liaison

15. To approve the appointment of District and Building Anti-bullying Specialist officers for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting as follows:

Michael Marano District Coordinator

Thomas Kersting IHHS Anti-bullying Specialist Rachel Calabrese RHS Anti-bullying Specialist

- 16. To approve the reappointment of Dr. John Colaneri as School Physician for the period January 8 June 30, 2019.
- 17. To approve the appointment of Travis Smith, RHS, Principal, and Gregory Vacca, IHHS, Principal, to serve as the District's Liaison to the State's Child Welfare Authorities and to Law Enforcement Agencies pursuant to District Policy and Regulation 8462, effective for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting.
- 18. That the existing policies and bylaws of the Ramapo Indian Hills Regional High School District Board of Education be re-adopted for the January 8, 2019 through to the date of the 2020 Reorganization Meeting.
- 19. To approve the resolution as follows:

WHEREAS, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter, and

WHEREAS, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS, N.J.S.A. 18A-18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

NOW, THEREFORE BE IT RESOLVED, that the Ramapo Indian Hills Regional High School Board of Education, pursuant to the statutes cited above, hereby appoints Frank Ceurvels, Business Administrator/Board Secretary, as its duly authorized purchasing agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Ramapo Indian Hills Regional High School District, and

BE IT FURTHER RESOLVED, that Frank Ceurvels is hereby authorized to award contracts on behalf of the Ramapo Indian Hills Regional High School Board of Education that are in the aggregate less than 15% of the Bid threshold (currently \$6,000) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Frank Ceurvels is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but less than the bid threshold of \$40,000.

## 20. To approve the resolution as follows:

WHEREAS, the law firm of Fogarty & Hara, Esqs. has the expertise and experience to provide professional services to the Board of Education (hereinafter referred to as the "Board"); and

WHEREAS, the Board is desirous of appointing the law firm of Fogarty & Hara, Esqs., to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of Fogarty & Hara, Esqs. as Board Attorneys until the next organization meeting in accordance with the terms and conditions set forth in the Agreement which is attached hereto and made a part thereof. The Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

# LEGAL NOTICE RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 7, 2019 to appoint the law firm of Fogarty & Hara, Esqs., as Board attorneys for the period January 8, 2019 – through to the date of the 2020 Reorganization Meeting. The appointment qualifies as a professional service for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 18A:18A-5. As the Board Attorneys, the firm will provide legal services to the Board of Education at an hourly rate of \$175.00 for partners and \$155.00 for associates. The resolution

appointing Fogarty & Hara, Esqs. and the terms of the appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

21. To authorize the business administrator/board secretary to renew the contract in the amount of \$34,000 with Lerch, Vinci & Higgins, LLP to audit the books and records of the Ramapo Indian Hills Regional High School District in accordance with audit requirements as prescribed by the State of New Jersey for the fiscal year ending June 30, 2019. This contract is being entered into and approved as a professional service.

WHEREAS, the Board President and the Board Secretary are hereby authorized to execute the contract and any and all other documents necessary to effectuate the terms of this resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

# LEGAL NOTICE RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 4, 2018 appointing Lerch, Vinci & Higgins, LLP, as Auditors for the fiscal year ending June 30, 2019. The appointment qualifies as a professional service for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 18A:18A-5. The firm will provide the annual audit services to the Board of Education for \$34,000. The resolution appointing the firm of Lerch, Vinci & Higgins, LLP, and the terms of their appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

22. To approve the resolution as follows:

WHEREAS, Title 18A:18A-10 provides that "A Board of Education without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property", and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education desires to authorize its purchasing agent for the period January 8, 2019 – through to the date of the 2020 Reorganization Meeting to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW, THEREFORE, BE IT RESOLVED, that the Ramapo Indian Hills Regional High School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website at: <a href="http://state.nj.us/treasury/purchase/pricelists.shtml">http://state.nj.us/treasury/purchase/pricelists.shtml</a>.

- 23. To authorize the business administrator/board secretary to seek sealed bids, Educational Cooperative Price System, county contract, and/or state contract for all goods and/or services required during the period January 8, 2019 through to the date of the 2020 Reorganization Meeting. Date, receipt, and advertisement of bids to be determined by the business administrator/board secretary.
- 24. To designate Frank Ceurvels as the Custodian of Records (OPRA) for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting.

25. To approve the distribution of petty cash funds for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting in the amount of \$150.00 each as follows:

Ramapo High School General Office Indian Hills High School General Office District Office

- 26. That *The Record* and *The Star Ledger* be designated as the official newspapers for the publication of legal notices effective for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting.
- 27. That the official depository for funds of the Ramapo Indian Hills Regional High School District Board of Education, Ramapo High School, and Indian Hills High School be approved for the period January 8, 2019 through to the date of the 2020 Reorganization Meeting as follows:

#### Columbia Bank

28. To approve the appointment of CBIZ Insurance Services, Inc., New Providence, New Jersey, to provide services as the Insurance Broker of Record for the period of January 8, 2019 through to the date of the 2020 Reorganization Meeting.

7 - 28

RC): Becker ✓, Becker ✓, Bunting ✓, Kilday ✓, Kinney ABSENT, Laforgia ✓, Quinlan ✓, Butto ✓, Rukaj ✓

## **BOARD PRESIDENT'S REPORT**

Mr. Becker welcomed Mrs. Laforgia to the Board of Education and congratulated Mr. Rukaj on his election to the Board of Education. Mr. Becker stated that he is looking forward to working with everyone.

# **SUPERINTENDENT'S REPORT**

Mrs. MacKay wished everyone a happy new year! She welcomed Mrs. Laforgia to the Board of Education and congratulated Mr. Rukaj on his election. Mrs. MacKay congratulated Mr. Becker on his election as Board President.

Mrs. MacKay stated that the guidance received from the State regarding PARCC Testing is that the District should continue to proceed with PARCC Testing.

She stated that Mr. Sutherland and Mr. Amaral will be presenting at the NJECC Conference scheduled on January 8 in Montclair. Mrs. MacKay asked Mr. Sutherland to discuss the event. At the completion of his presentation, Mrs. MacKay thanked Mr. Sutherland.

#### **BUSINESS ADMINISTRATOR'S REPORT**

Mr. Ceurvels reported on District capital projects/initiatives as follows: 1) the State has yet to release the data and timeline for the District's Audit; 2) Resolution OP2 is the Joint Purchasing Agreement with the Borough of Franklin Lakes for shared services; cost estimates are being prepared for review; and 3) the plans have been submitted to the State for the District's Long-Range Facilities Plan; both Mrs. MacKay and Mr. Ceurvels met with the Field Turf representative.

Mr. Ceurvels will continue to update the Board as to the progress of these District initiatives.

#### **ACTION ITEMS - ✓ = Yes**

The following motions were approved by roll call: **P1 –F2** 

Moved by: QUINLAN Seconded: BUTTO

#### **PERSONNEL**

P1. To confirm the reappointment of Diana Silva, IHHS, Guidance, MA+30, Step 11, \$70,163, plus longevity, \$1,625, effective for the 2018-19 School Year, and further

- move to confirm the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Diana Silva, IHHS, Guidance, effective September 4 6, 2018, an unpaid Family Leave of Absence, utilizing The Family and Medical Leave Act (FMLA), effective for the period September 7 November 23, 2018, and an unpaid Childrearing Leave of Absence effective for the period November 24, 2018 June 30, 2019.
- P2. To amend the appointment of Daniel VanderMolen, IHHS, Interim Math/Business Subject Supervisor, maternity leave replacement, not accruing tenure in the position, from two days per week to three days per week, effective for the period January 7 April 26, 2019, at a per diem rate of \$475.00, to fill the position for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment; and move to approve applicant's attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*, and all other applicable laws and regulations.
- P3. To amend the appointment of Scott Dempster, RHS, from .2 Special Education, MA+30, Step 2, \$11,662.60, and .542 Social Studies Supplemental Teacher, MA, Step 2, \$29,443, to .4 Special Education, MA+30, Step 2, \$23,325.20, and .542 Social Studies Supplemental Teacher, MA, Step 2, \$29,443, effective for the 2018-19 School Year.
- P4. To approve the change in assignment for Marian Kleinman, RHS, from .542 English Supplemental Teacher, MA, Step 6, \$31,491, to .542 English Supplemental Teacher, MA, Step 6, \$31,491, and .4 Instructional Aide, Step 4, \$11,344.40, effective for the period January 8 June 30, 2019.
- P5. To approve the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Jennifer Perry, RHS, Guidance, effective on or about April 22 May 24, 2019, and further move to approve an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about May 28 June 28, 2019.
- P6. To approve the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Jaclyn Brennecke, RHS, Math, effective on or about April 24 May 6, 2019, and further move to approve an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about May 17 June 24, 2019.
- P7. To amend the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Laura Dondero, RHS, Guidance, effective on or about November 22 December 19, 2018, and further move to approve an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about December 20, 2018 March 22, 2019.
- P8. To amend the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Lauren Smalley, IHHS, Social Studies, effective on or about November 19, 2018 January 15, 2019, and further move to approve an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about January 16 April 4, 2019.
- P9. To amend the salary placement for Vincent Bulzomi, IHHS, Custodian/Bus Driver, Step 1, \$44,098, plus Second Shift Stipend, \$250, pro-rated, 90-day probationary period, effective for the period October 15, 2018 June 30, 2019, and further move to confirm the appointment of Vincent Bulzomi for satisfactorily completing the 90-day probationary period as of January 12, 2019.
- P10. To amend the salary placement for John Carey, RHS, Custodian/Bus Driver, Step 5, \$51,658, plus Second Shift Stipend, \$250, and Black Seal Boiler License Stipend, \$500, pro-rated, 90-day probationary period, effective for the period January 2 June 30, 2019.

- P11. To confirm the appointment of Kevin Fitzgerald, RHS, .85 Security Aide, Step 3, \$21,845.85, for satisfactorily completing the 90-day probationary period, effective for the 2018-19 School Year.
- P12. To amend the appointment of Salvatore Pulitano, IHHS, .9 Business, Temporary Leave Replacement Teacher for Elizabeth Cericola, not accruing tenure in the position, from MA+30, Step 1, \$251.17/diem, to MA+30, Step 1, \$276.22/diem, effective for the period September 18 November 21, 2018.
- P13. To amend the appointment of Emily Sanchez, IHHS, .7 Art, Temporary Leave Replacement Teacher for Diane Caltagirone, not accruing tenure in the position, from BA, Step 1, \$175.13/diem, to BA, Step 1, \$194.50/diem, effective for the period September 20, 2018 January 7, 2019.
- P14. That, as recommended by the Superintendent of Schools, the following person be appointed to fill the position for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contract for the 2018-19 School Year; and move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A.* 18A:6-7.1 et seq., *N.J.S.A.* 18A:39-17 et seq., *N.J.S.A.* 18A:6-4.13 et seq., and *N.J.S.A.* 18A:12-1 et seq., as applicable. Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute.

<u>Name</u>	<u>Position</u>	<u>Degree</u>	Basis of <u>Employment</u>	Employment <u>Date</u>	Annual <u>Salary</u>
Emily Sanchez	.7 Art/IHHS <sup>1</sup>	BA, Step 1	10 months	1/08/19 - 6/30/19	\$36,954.402

<sup>&</sup>lt;sup>1</sup>Replacement for Diane Caltagirone

- P15. To approve the change in assignment for Traci Maturo, RHS, from .6 Art, BA+15, Step 4, \$32,817, to .9 Art, BA+15, Step 4, \$49,225.50, effective for the period September 20, 2018 June 30, 2019.
- P16. To approve the appointment of Samantha Janiszak, IHHS, as a mentor, to Owen Ross, IHHS, effective for the 2018-19 School Year in accordance with the Agreement between the RIHEA and the Board of Education, stipend to be prorated up to \$450 for the full term of the mentorship.
- P17. To approve the following individuals listed below as substitute nurses for the 2018-19 School Year to include a one-day orientation at each high school; and move to approve applicants' attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A.* 18A:6-7.1 et seq., *N.J.S.A.* 18A:39-17 et seq., *N.J.S.A.* 18A:6-4.13, and *N.J.S.A.* 18A;12-1 et seq., as applicable:

<u>Name</u>	<u>Location</u>
Ruta Ayres	District
Lynn Bohm	District

P18. To approve the appointment of a Special School Advisor, , as recommended by the Superintendent of Schools, subject to all federal, state, county, and local regulations, governing said employment, effective for the 2018-19 School Year; and move to approve applicant's attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A.* 18A:6-7.1 et seq., *N.J.S.A.* 18A:39-17 et seq., *N.J.S.A.* 18A:6-4.13 et seq., and *N.J.S.A.* 18A:12-1 et seq., as follows:

<sup>&</sup>lt;sup>2</sup>Pro-rated

<u>Advisor</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
Michael Ficocelli	Drama Asst.	N/A	\$2,116

P19. To approve the appointment of Spring Production Staff, as recommended by the Superintendent of Schools, subject to all federal, state, county, and local regulations, governing said employment, for the 2018-19 School Year; and move to approve the applicants' attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A.* 18A:6-7.1 et seq., *N.J.S.A.* 18A:39-17 et seq., *N.J.S.A.* 18A:6-4.13 et seq., and *N.J.S.A.* 18A:12-1 et seq., as follows:

#### Indian Hills High School

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Michael Ficocelli	Orchestra Conductor	\$500
Michael Ficocelli	Vocal Coach 1,00	
Adam Nemeth	Lighting Designer 2,00	
John Fazio	Set Designer & Construction	1,500
<u>Ramapo High School</u>		
<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Lauren Winslow	Set Designer & Construction	\$1,500

- P20. To accept the resignation of Ana Swaminathan, IHHS, World Languages, effective February 11, 2019.
- P21. To accept the resignation of Jacob Prince, RHS, Spring Production Staff, effective immediately.
- P22. To accept retirement, with regret, effective February 1, 2019, as follows:

WHEREAS, Diane Caltagirone has dedicated herself to the Ramapo Indian Hills Regional High School District for 15 years and 6 months as an Art Teacher and Photography Club Advisor; displaying an unselfish commitment to our children; exemplifying the ideals of professionalism and the standard of excellence, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education, together with its citizens, wishes to acknowledge exemplary service that Diane Caltagirone has provided our children,

NOW, THEREFORE, BE IT RESOLVED THAT the Ramapo Indian Hills Regional High School District Board of Education does hereby extend its appreciation and gratitude to Diane Caltagirone in recognition of her exemplary service to our school district.

#### **EDUCATION**

- E1. To approve the Harassment, Intimidation, & Bullying student consequences imposed during the 2018-19 School Year as a result of the HIB Investigation for IHHS-HIB 2018-002.
- E2. That home instruction for District students, at the approved hourly rate, be approved as follows:

<u>Student No.</u>	<u>School</u>	<u>Grade</u>
422372	RHS	9
421388	RHS	10
419839	RHS	12

E3. To approve the District student field trip and transportation cost for the 2018-19 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Montclair State University	RHS RGB	January 8, 2019	\$284.22
Springfield College, Springfield, MA	RHS Basketball	January 18 - 19, 2019	0
Camp YDP, Paterson	IHHS Interact	January 29, 2019	0
Two River Theater, Red Bank	RHS Theatre Production	January 31, 2019	0
Northern Highlands Planetarium	RHS/IHHS Astronomy	January 31, 2019	0
Princeton University	IHHS AP US History	January 31, 2019	842.11
Valley Middle School & Franklin Avenue Middle School	IHHS Heroes & Cool Kids	February 1, 2019	142.11
Glen Rock Train Station	RHS Fed Challenge	February 6, 2019	284.22
Brooklyn Museum	IHHS Spanish 3 Honors	February 26, 2019	902.27
Valley Middle School & Franklin Avenue Middle School	IHHS Heroes & Cool Kids	April 2, 2019	142.11
Pax Amicus Theatre, Budd Lake	IHHS English	April 18, 2019	0
Merrill Creek Dam	RHS UP Biology	April 23, 2019	842.11

# **OPERATIONS**

OP1. To approve the resolution as follows:

WHEREAS, the Board of Education has submitted applications to the New Jersey Department of Education for the approval of capital improvement projects as follows:

Artificial Turf Replacement at Indian Hills High School Running Track Surface Replacement at Indian Hills High School Artificial Turf Replacement at Ramapo High School Running Track Surface Replacement at Ramapo High School

WHEREAS, these projects are not included in the 2005 Long-Range Facilities Plan list of capital projects to be completed, and therefore, the Long-Range Facilities Plan needs to be amended; and

NOW, THEREFORE BE IT RESOLVED that the Board of Education approves the submitting of these applications to the New Jersey Department of Education and amending the School District's Long-Range Facilities Plan to include these projects.

OP2. To approve the resolution as follows:

WHEREAS, *N.J.S.A.* 40A:11-10 authorizes two or more contracting units to establish a Joint Purchasing System and enter into a Joint Purchasing Agreement for its administration; and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education is desirous of establishing a Joint Purchasing System and entering into a Joint Purchasing Agreement with the Borough of Franklin Lakes; and

WHEREAS, the Borough of Franklin Lakes has agreed to serve as the Lead Agency for a Joint Purchasing System with the Ramapo Indian Hills Regional High School District Board of Education;

NOW, THEREFORE, BE IT RESOLVED that the Ramapo Indian Hills Regional High School District Board of Education hereby authorizes the creation of a Joint Purchasing System to be known as the Franklin Lakes/Ramapo Indian Hills Regional High School District Board of Education Purchasing System with the Borough of Franklin Lakes serving as the Lead Agency; and

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby authorized to enter into a Joint Purchasing Agreement with the Borough of Franklin Lakes; and

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Borough of Franklin Lakes and the Division of Local Government Services as a part of the application package for the registration of this Joint Purchasing System.

# **FINANCE**

F1. To approve the resolution as follows:

WHEREAS, District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of the employees' current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District's school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board's policy provisions and approval requirements; and

WHEREAS, the travel requests listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C.* 6A:23B-1.1 et seq., that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Reg. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
R18-41	Burton	NJAHPERD	2/26-27/19	\$246.80
R18-42	Elias	School Nurse Conference	1/28/19	269.00
R18-43	Myones	Reading Conference	2/4/19	179.00
R18-44	Myones	Literacy Conference	3/5/19	179.00
IH18-30	Krawczyk	Yoga Workshop	2/28/19	152.75
IH18-31	Davidson	Emotional	2/21/19	224.00

		Intelligence Conference		
IH18-32	Guido	Unbeatable Mind Executive Coaching	1/31-12/23/19	4,764
D18-13	Amaral	Future of Technology Summit	2/9-13/19	1,524
D18-14	Sutherland	Future of Technology Summit	2/9-13/19	1,522
D18-15	MacKay	Future of Technology Summit	2/9-13/19	1,524

F2. That additional bills paid in December 2018 and drawn on the current account in the total amount of \$17,552.58 for materials received and/or services rendered, having been duly audited by the business administrator and the chairperson of the Finance Committee, be ratified by the Board. (*Amount was not available for the December 10, 2018 Work Session/Regular Public Meeting.*)

#### P1 - F2

RC): Becker ✓, Becker ✓, Bunting ✓, Kilday ✓, Kinney ABSENT, Laforgia ✓, Quinlan ✓, Butto ✓, Rukaj ✓

#### **BOARD COMMENTS**

Board members congratulated Mrs. Laforgia, Mr. Kinney, and Mr. Rukaj on their elections to the Board of Education.

Mrs. Laforgia thanked the Board members for their comments and stated that she is happy to be a member of the Board of Education.

#### PUBLIC DISCUSSION

A. Moved by QUINLAN Seconded BUTTO to open the meeting to public discussion.

No discussion.

B. Moved by QUINLAN Seconded KILDAY to re-enter the Reorganization/Action/Work Session Meeting.

#### ANTICIPATED FUTURE MEETING DATES

Mr. Becker announced the anticipated future meeting dates as follows:

Monday, January 28, 2019, Regular Public Meeting, 8 P.M., District Conference Room.

### **ADJOURNMENT**

Moved by BECKER Seconded: KILDAY to adjourn at 7:50 P.M.

Eric David Becker	Frank C. Ceurvels
Board President	Business Administrator/Board Secretary